

Children's Ministry Job Description

The Purpose:

One of our core values at BP Church is investing in the next generation by disciplining and training young people as future leaders. The Children's Pastor would invest 7 months of training and equipping the intern for ministry by directing, leading, and guiding them through different ministry tasks. The role of a student intern during this time would be to support children's ministry by taking on specific and distinct tasks and responsibilities that would allow them to grow.

Qualifications:

A lifestyle that reflects spiritual maturity and consistent growth through things like (but of course like, but not limited to) regular church attendance and a consistent devotional life. The Intern would also have an expressed interest in working with children in a ministry capacity and would have a heart to see children grow in their faith.

Time Commitment:

This position would require 10 hrs per week at \$12.00/hr from September to the end of April in a contract position that would be up for renewal yearly.

The student would apply for a summer student position from May till the end of August at 40 hours a week. This position will only be available if the church gets the summer student grant for children's ministry.

If the Church does not get a grant for the summer for children ministry their will still be a position for 10 hr a week.

The hours would be broken down:

1. Weekend ministry: 6 hours (2 - Sat 5:30pm -7:30pm // 4 - Sun 9am - 1pm)
2. Office Administration: 2 hours
 - *Confirming volunteers are scheduled*
 - *Prep teaching time*
 - *Materials for classrooms organized*
 - *Communications scheduled*
3. Recruitment: 2 hours
 - *Recruit new volunteers*
 - *Training*

Job description and responsibilities include but are not limited to the following:

1. Overseeing recruitment and training of volunteers from our youth ministry to serve all areas of Transit Kids which may include mid-week and any Sunday night events.
2. Oversee Preschool ministry under the supervision of the Children's pastor by providing leadership, direction, and teaching. This will also include ensuring the classroom environment is organized, clean, and stocked.
3. Assist with maintaining and developing a stronger communication strategy to help parents build community and stay informed.
4. This person will be mentored by Children's pastor and may be expected to teach our elementary class once a month.
5. Assist Children's pastor with the administration of church-wide outreach events which include Easter Egg Hunt, VBS, Day camp, Family Events, and the Community BBQ.