



## **Part-time Youth Ministry Coordinator, Term Employee**

DATE: September 2017 to June 2018

HOURS: Approximately 8 hours per week

### **RESPONSIBILITIES:**

- Plan, coordinate, and lead weekly youth events and gatherings (rotate between 2 groups, with occasional joint group events)
- Attend Sunday Services regularly to build relationship among the youth
- Schedule and manage volunteer support
- Build support and relationship among the youth (i.e. as time permits)

### **QUALIFICATIONS:**

- Leadership Skills: oversee volunteer support, work independently on assigned tasks, lead activities
- Mentoring Skills: work with youth, build relationship and sharing the Gospel
- Administrative Skills: good computer and Microsoft skills; plan and organization;
- Personal Skills: passion for working with youth, team player, self-motivated, reliable, responsible, accountable, friendly, enthusiastic, good time-management, able to address the needs and concerns of church settings and committed to Christian values and principles
- Communication: Ability to communicate effectively with youth and adults in all mediums
- Clear Police Information Check will be required

If you are interested in this position, please submit resume to [office@altadorebaptistchurch.com](mailto:office@altadorebaptistchurch.com)

**Deadline for application is September 8, 2017**